

Call **436-4966** – and choose from the following prompts:

Prompt 1	Prompt 2	Prompt 3
1= English 2= Spanish	1=Member- already signed up 2=New Member – to sign up	Account Number (Followed by the “#” sign)
Prompt 4		
Password – the “last 4 digits” of your social security # *(See Note below)		
*Note: We strongly recommend that you change your password to a unique 4 digit number. After signing in, use the string “4 1” from the Main Menu		

Using “Strings”: To speed up your use of “Access 24”, you may “string” several prompts together (rather than wait for each individual prompt). For example, to speed up the initial sign-in process (**Prompts 1-4 above**), an English speaking member, who is already signed up, whose account number is 9999 – and password is 0000 would enter the following string: **1 1 9999# 0000**. This string would bring you directly to the “Main Menu”

Popular Strings (From the Main Menu – after initial sign in):

- Highly Recommended: Change Your Password: “**4 1**”
 - Telephone Number to Report a Lost or Stolen ATM or Debit Card: “**4 2**”
 - Verify Direct Deposit to Checking: “**1 1 1**” (pause) “**4 4**”
 - Checking Account Balance: “**1 1 1**”
 - Savings Account Balance: “**1 1 2**”
 - Cleared Checks - most recent: “**1 1 1** (pause) “**3 1**”
 - Cleared Checks by Check #: “**1 1 1** (pause) “**3 2**”
 - Transfers within you own Account #: “**2 1 1**”
 - Transfers to Another Account # (Must contact office to set up): “**2 1 2**”
 - Tax Information: Shares: “**3 4**” or Loans: “**3 5**”
 - Loan Calculators: “**4 5 1**”
- Make your own Loan Advances:** “**2 4**” (then follow the prompts)
For checking account members with an “Overdraft Loan”, you may now make your own loan advances and the funds will be immediately added to your checking account balance. Simply use the “2 4” string.

NOTICE: “Access 24” is NOT available weekdays from 3:30pm to 4:00pm due to End-of-Day processing requirements						
The Member Main Menu						
1 Account Information						
String			Share Information			
1	1					1 = Share Accounts
1	1	1				1 = Share Draft (for balances)
1	1	1				1 = Transactions
1	1	1				2 = Electronic Transactions
1	1	1				3 = Cleared Drafts
1	1	1	P	3	1	1 = Cleared Drafts
1	1	1		3	2	2= Cleared By Draft #
1	1	1		4		4 = All Other Transactions
1	1	1		4	1	1 = ATM Transactions
1	1	1	A	4	2	2 = Debit Card Transactions
1	1	1		4	3	3 = ACH Transactions
1	1	1		4	4	4= Deposits
1	1	1		4	5	5 = Misc Transactions
1	1	2	U			2 = Shares
1	1	2		1 - 4		1 - 4 = (List of your account’s share types)
1	1	2		1 - 4	1	1 = Transactions
1	1	2		1 - 4	2	2 = Electronic Transactions
1	1	2	S	1 - 4	3	3 = All Other Transactions
1	1	2		1 - 4	3 1	1 = ATM Transactions
1	1	2		1 - 4	3 2	2 = Debit Card Transactions
1	1	2		1 - 4	3 3	3 = ACH Transactions
1	1	2	E	1 - 4	3 4	4 = Deposits
1	1	2		1 - 4	3 5	5 = Misc Transactions
1	1	3				3 = Share Certificate
1	1	3		1-9		1-9 = List of all Certificate Accounts
						Follow prompts for your CD
Loan Information						
1	2					2 = Loan
1	2	1	P			1 = Loans
				1		1 = Transactions
			A	2		2 = Payments
1	2	2				2 = Line of Credit or Home Equity
1	2	2	U	1		1 = Home Equity Line of Credit “H”
1	2	2		1	1	1 = Transaction
1	2	2	S	1	2	2 = Payments
1	2	2		2		2 = Line of Credit “X” (Overdraft Checking)
1	2	2	E	2	1	1 = Transactions
1	2	2		2	2	2 = Payments
1	2	2		2	3	3 = List of Previous Advances

2 = Transfers and Payments						
2	1					1 = Transfers
2	1	1	P			1 = Share to Share (Same Account Number)
2	1	1		1		1 = Share to Share Draft
2	1	1		2		2 = Share to Share
2	1	1		3		3 = Share Draft to Share Draft
2	1	1	A	4		4 = Share Draft to Share
2	1	2				2 = Transfer to Another Member
2	1	2		1		1 = Share to Another Account
2	1	2		2		2 = Share Draft to Another Account
			U			2 = Not Used
2	3					3 = Payments
2	3	1				1 = Loan Payments
2	3	1		1		1 = Payment from Share Draft
2	3	1	S	2		2 = Payment from Shares
						2 = Not Used
2	3	3				3 = Loan Payoff
2	3	3		1	1	1 = Loan Payoff
			E			
2	4					4 = Advance (Write your own loan advance from Overdraft Checking) Follow prompts
3 = Account Balances and Tax Information						
3	1					1 = All Share Balances
3	2		P			2 = All Loan Balances
						3 = Not Used
3	4		A			4 = Tax Information on Shares
3	4	1				1 = Share Draft Accounts
3	4	2	U			2 = Shares Accounts
3	4	2		1-4		1 – 4 = Choose Share Type From List
			S			3 = Certificates
3	5					5 = Tax Information on Loans
3	5	1	E			1 = Loans
3	5	2				2 = Line of Credit and Home Equity
4 = All Other Information						
4	1					1 = Change Your Password
4	2					2 = To Report Lost or Stolen Debit Card
						3 = Not Used
						4 = Not Used
4	5					5 = All Other Transactions
4	5	1				1 = Loan Calculators
4	5	1		1		1 = Loan Payment Calculator
4	5	1		2		2 = Calculate Amount based on payment



Access 24

Access your account via telephone
24 hours per day

Call: 436-4966

Another Free Service of the
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